



**PT ELANG MAHKOTA TEKNOLOGI Tbk
("Company")**

**INVITATION
THE EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS**

The Board of Directors of the Company hereby invites the Shareholders of the Company to attend the Company's Extraordinary General Meeting of Shareholders (the "**Meeting**") which will be held on:

Day/Date : Monday/ 14 December 2020
Time : 10.00 Western Indonesia Time - finish
Venue : SCTV Studio, 8th Floor, SCTV Tower – Senayan City
Jl. Asia Afrika Lot 19, Jakarta 10270, Indonesia

Agenda for the Meeting:

1. Approval on the proposed change of the nominal value of the Company's share ("**Stock Split**") and amendment to Article 4 of the Company's Articles of Association related to authorized capital, paid-up capital and issued capital.

Explanation:

This Agenda will discuss and decide on the proposed change of the Company's nominal shares value from Rp200 to be Rp20 per share, and thus proposed to amend Article 4 of the Company's Articles of Association related to authorized capital, paid-up capital and issued capital. This Stock Split is carried out in order to increase the Company's stock trading liquidity and increase the purchasing power of investors towards the Company's shares.

Notes:

- 1 This invitation of Meeting constitutes an official invitation in accordance with the provisions of the Company's Articles of Association, and therefore it is not necessary for the Company to extend a separate invitation to the Company's Shareholders.
- 2 The Meeting materials are available at the Company's website <http://www.emtek.co.id/release>.
- 3 The Shareholders entitled to attend and vote or be represented in the Meeting are the Company's Shareholders whose names are recorded in the Company's Register of Shareholders ("**DPS**") on Friday, 20 November 2020, at 16.00 Western Indonesia Time.
- 4 The Shareholders or their proxies attending the Meeting will be requested to provide a copy of their Resident's ID Card ("**KTP**") or other proof of ID to the registry officials at the registration counter before entering the Meeting Room.
- 5 The Company's Shareholders in the form of legal entities must provide copy of their latest articles of association and latest notarial deed of appointment of the Board of Directors and the Board of Commissioners to the registry officials at the registration counter before entering the Meeting Room.
- 6 The Shareholders whose shares are deposited at the collective depository of PT Kustodian Sentral Efek Indonesia ("**KSEI**") or their proxies, must provide their written confirmation to attend the Meeting (*Konfirmasi Tertulis Untuk Rapat/KTUR*) to the registry officials.
- 7 The Shareholders who are unable to attend the Meeting in person may be represented by the proxies, the Company provides 2 (two) types of Power of Attorney :
 - a. Electronic Power of Attorney, through Electronic General Meeting System KSEI (eASY KSEI) facility at <https://akses.ksei.co.id/> which is provided by KSEI as part of the e-Proxy mechanism in conducting the Meeting. The facility is available from the date of this invitation until 1 (one) business day before the Meeting on 11 December 2020, at 12.00 Western Indonesia Time; or,
 - b. Conventional Power of Attorney, the form of Power of Attorney is available on the Company website <http://www.emtek.co.id/release>, subject to the following provisions:
 - (i) Any member of the Board of Commissioners, Board of Directors and any employees of the

Company may act as proxy of the Shareholders in the Meeting, but are not eligible to cast any vote.

(ii) For shareholders whose addresses are registered outside of the Republic of Indonesia, the form of Power of Attorney must be legalized by the public notary or authorized official and the local Embassy of Republic of Indonesia/Representative.

(iii) The original copy of the completed and signed Power of Attorney accompanied by the ID card (KTP) or any other identification card of the Shareholder shall have been received by the Company through PT Raya Saham Registra as the Company's Share Administration Bureau ("**BAE**"), having its office at Plaza Sentral Building, 2nd Floor, Jl. Jend. Sudirman Kav. 47-48, Jakarta 12930, Phone: +6221 2525666, Facsimile: +6221 2525028, Email: rsrbae@registra.co.id no later than 9 December 2020, at 16.00 Western Indonesia Time.

8 In order to facilitate the arrangement and orderliness of the Meeting, Shareholders or their proxies are kindly requested have been at the Meeting no later than at 09.00 Western Indonesia Time. The Shareholders or their proxies who come after the Meeting has been opened will not be entitled to raise any questions and/or cast votes in the Meeting.

Additional Information:

PREVENTIVE MEASURES AGAINST THE SPREAD OF COVID-19 VIRUS

1 In anticipation of the spread of *Corona Virus Disease* (COVID-19), the Company encourages the Shareholders to comply with the Government's order to obey the health protocol prevent the spread of COVID-19, whether before or during the Meeting.

2 Shareholders are encourages to grant a Power of Attorney to the Company's Share Administration Bureau.

The Company strongly encourages all Shareholders to grant Power of Attorney to an independent party, who has been appointed by the Company to represent the Shareholders to attend and vote at the Meeting. The independent party who has been appointed by the Company is the Company's BAE, PT Raya Saham Registra, through *Electronic General Meeting System KSEI* (eASY KSEI) facility.

3 The Shareholders and their proxies, who will attend the Meeting, must comply with the safety and health protocols which will be strictly applied by the Company, as follows :

- a. Requirement to wear mask within the building area where the Meeting is held and during the Meeting;
- b. Must comply with the health checking procedures which will be conduct by the Company and building management where the meeting is held;
- c. At the registration counter, must submit health declaration form which has been completed stating health and travel information. Health declaration form may be downloaded from the Company's website <http://www.emtek.co.id/release>; and
- d. Must implement physical distancing measure in accordance with direction form the Company and building management where the Meeting is held.

4 For health reasons and in the context of integrated control to prevent the spread of COVID-19, the Company will not provide any **food and beverages as well as souvenirs** to Shareholders or their proxies who attend the Meeting.

5 The Company will make further announcement, if there is any changes and/or additional information following the latest condition and development in the preventive measures against the spread of COVID-19.

Jakarta, 22 November 2020
PT Elang Mahkota Teknologi Tbk
The Board of Directors